

Library Board Meeting Minutes
July 15, 2026 5:30 pm
Sergeant Bluff f Library

Call the board meeting to order –Board President Michael Aguirre called the meeting to order at 5:30 PM with roll call:

Attendee Name	Title	Status	Term Expiration
Michael Aguirre	Board President	Present	June 2029
Shannon Maier	Board Vice President	Present	June 2029
Jane Schaar	Board Secretary	Present	June 2031
Alisha Elder	Board Director	Absent	June 2031
Deb Collins	Board Director	Present	June 2027
Lisa Lauters	Board Director	Present	June 2027
Alicia Schaben	Board Director	Present	June 2031
Mary Torgerson	Library Director	Present	

I. Approval of Meeting Minutes

Motion by Deb Collins, seconded by Lisa Lauters, to approve the meeting minutes from June 17, 2026. Motion carried. (Unanimous)

II. Approval of the Agenda

Motion by Shannon Maier, seconded by Jane Schaar, to approve the agenda. Motion carried. (Unanimous)

III. Financial Report and Approval of Expenditures

- a. The Board reviewed the Library financial report from the City with questions addressed.
- b. Library Director Mary Torgerson reported line-by-line breakdown of all expenditures for the month of June.
- c. Total June expenditures: **\$4871.71**
- d. Motion by Jane Schaar, seconded by Lisa Lauters, to approve June expenditures.
Motion carried. (Unanimous)

IV. Public Comment

- a. Councilwoman Shari Zenor Kiple commented the City Council appreciates all the work the Library Staff and Library Board do for the community.

V. Library Director Report for June

- a. Door Count for **June 1385 patrons.**
- b. Library Director Mary Torgerson reported a line-by-line break out of the Books, DVDs, Bridges, Magazine and WhoFi listed in the agenda. Internet and computer usage remains high.

- c. Mary reported 16 programs were held in June for a total of 547 participants.
- d. Mary reported July is disability pride month, with a display of books in the Library.
- e. Mary submitted a grant through Pizza Hut for \$3500.
- f. Mary plans to offer a workshop for ASL this fall and is open to the community.
- g. Dungeons and Dragons class will kick off in the fall.
- h. We have local authors coming to the Library this fall.
- i. Mary discussed fundraiser ideas. The Library will be hosting the Bob Ross Experience on December 12th from 5:00-8:00 pm.
- j. Mary renewed her Notary license.
- k. Mary provided a copy of the Annual Report to the Board.

VI. Unfinished Business

- a. July Continuing Education: Boardroom Essentials
 - i. The board reviewed the July education.

VII. New Business

- a. Summer Updates
 - i. Pioneer Valley Days schedule is posted. The Library will host activities on Saturday August 15th.
- b. August Continuing Education: How Libraries Change Lives
 - i. The Board will review before the next board meeting.

VIII. Adjournment

Motion by Lisa Lauters, seconded by Shannon Maier, to adjourn at 6:19 PM.

Motion carried. (Unanimous)

****NEXT MEETING: Thursday August 20, 2026, 5:30 PM at Sergeant Bluff Public Library****

Respectfully submitted,
Jane Schaar

Minutes are posted on the website at: <https://www.sergeantbluff.lib.ia.us/about/library-report>